

## SUPPLEMENTAL MANPOWER CANDIDATE EVALUATION REPORT

Date of Interview	Candidate Name	Department
Profession/Study Major	Highest Degree	Graduation Year / University
Nominated by (contractor)	Nationality	Job/Position Applying for

Evaluation Criteria	POOR	BELOW AVERAGE	Average	GOOD	EXCELLENT
Knowledge of Specific Job Skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Related Job Experience	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Technical Qualifications	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Related Education	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Communication Skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Listening Skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Attention to Details	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Personality & Attitude	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### INTERVIEWER COMMENTS & REMARKS

Areas of Strengths			
Areas for Improvement			
Additional Comments			
Type of Recruitment	New Hire <input type="checkbox"/>	Replacement due to Resignation/termination	Replacement due to offer Refusal

#### INTERVIEWERS' SIGNATURES

Name _____ Title _____	Name _____ Title _____	Name _____ Title _____
Date & Signature _____	Date & Signature _____	Date & Signature _____

### RECRUITMENT APPROVAL

APPROVED  REJECTED

Chairman of Department _____ Date & Signature _____	Dean of College _____ Date & Signature _____
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### FINAL APPROVAL

APPROVED  REJECTED

Approved on _____	Vice President for Academic Affairs _____
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